

Faculty Senate Officer Standard Operating Procedure—President Elect

August	Attend IFC annual retreat in Columbia before classes start
September	Attend RP&A meeting Chancellor/Provost meeting with officers Provost meeting with President/Pres Elect Faculty Senate meeting Staff Council meeting—Pres Elect represents FS Meet with CDO candidates
October	IFC meeting (Zoom) RP&A meeting Chancellor/Provost meeting with officers Provost meeting with President/Pres Elect Faculty Senate meeting Staff Council meeting—Pres Elect represents FS Attend Gen Fac
November	IFC meeting (Columbia) RP&A meeting Chancellor/Provost meeting with officers Provost meeting with President/Pres Elect Faculty Senate meeting Staff Council meeting—Pres Elect represents FS
December	IFC meeting (Zoom) Faculty Senate officers meeting
January	IFC meeting (Zoom) RP&A meeting Chancellor/Provost meeting with officers Provost meeting with President/Pres Elect Faculty Senate meeting Staff Council meeting—Pres Elect represents FS
February	RP&A meeting Chancellor/Provost meeting with officers Provost meeting with President/Pres Elect Faculty Senate meeting Staff Council meeting—Pres Elect represents FS
March	IFC meeting (Columbia) RP&A meeting Faculty Senate officers meeting Chancellor/Provost meeting with officers Provost meeting with President/Pres Elect Faculty Senate meeting Staff Council meeting—Pres Elect represents FS

April	<p>IFC meeting (Zoom) RP&A meeting Chancellor/Provost meeting with officers Provost meeting with President/Pres Elect Faculty Senate meeting Admin Review Committee meet with FS officers Staff Council meeting–Pres Elect represents FS Attend Woman of the Year Board of Curators visit and events</p>
May	<p>IFC meeting (Columbia) Attend Graduation RP&A meeting Chancellor/Provost meeting with officers Provost meeting with President/Pres Elect Faculty Bylaws meeting with System Staff Council meeting–Pres Elect represents FS Attend Staff Day</p>
June	<p>Faculty Senate meeting Staff Council meeting–Pres Elect represents FS Produce calendar for 2023-2024 FS meeting schedule Calendar for Chancellor/Provost meetings, Provost meetings</p>
July	
Misc	